

Lee Township
Regular Meeting Minutes
July 10, 2023

The Regular Meeting of the Lee Township Board was called to order at 7:33 pm at the Lee Township Hall located at 877 56th Street, Pullman, Michigan.

Members Present: Clerk Friel, Supervisor Owen, Treasurer Godlew, Trustee Galdikas, Trustee Hatfield.

Amendments: None.

Board Comments: Supervisor Owen thanked Beautify Pullman for setting up the music series. He stated that he was able to attend recently, and enjoyed the band. He expressed appreciation for their contributions to the community.

Trustee Galdikas gave a welcome to Treasurer Godlew, and thanked him for joining the team, and his dedication to the Township. She also wished a happy birthday to Clerk Friel and Supervisor Owen, who both celebrate birthdays in July.

Citizens Comment:

Gustavo Perales: expressed concerns on why land splits take so long with the local Assessor.

Guest Speaker: None.

Approval of Regular Board Minutes:

June 12, 2023 minutes were approved at a special meeting held on June 16, 2023, in order to induct Treasurer Godlew per bank requirements.

Approval of Special Board Meeting Minutes

A motion was made by Owen and seconded by Friel to approve the June 16, 2023 special meeting minutes as presented. All voted: "Aye." Motion carried.

Treasurer's report: The treasurer's report was read by Treasurer Godlew.

A motion was made by Owen and seconded by Hatfield to receive the Treasurer's report as given. Roll call vote was taken: Yes –Hatfield, Galdikas, Godlew, Owen, Friel. Motion carried.

Treasurer Godlew announced that tax bills have been mailed, first class, on June 30, 2023. He requested that anyone who had not received their tax bill, please contact the office. He updated that his office hours will be Wednesdays from 3-6 pm, Tuesdays from 10-12 (during tax seasons) and by appointment.

Commissioners Report: None.

Deputy Report: Deputy Jackson reported that for the month of June there were 166 calls, 37 of which were taken by him. The calls included 5 breaking and entering calls and 2 larceny calls. He reminded that as of June 30, 2023 the new Michigan Hands Free Device Law is in effect. This means while driving, you must not have a phone or device in your hand at all. Bluetooth to car or headsets are allowed.

Fire Department/ EMS Report: Chief Chamberlain reported a quiet month for June, with 40 calls. Calls included 30 medical calls, 1 cancel enroute, 1 motor vehicle accident, 1 medical assist, 3 grass or brush fires, 1 down powerline, 1 smoke detector alarm, 1 rubbish fire and 1 citizen complaint. June training was company training. He updated that the generator is up and running on automatic at Station 2, explaining that for the past couple years it has had to be manually started during any power outages. He continued

that new gear racks are up at Station 2, and there is a new fire fighter at Station 2, named Eddie Fosnaugh. He comes from the east side of the state, fully trained. This makes 7 people serving at Station 2 now. The department has 18 active EMS volunteers on the schedule regularly now. They are working to get more people licensed. He finished with informing that the department applied for a \$10,000 FD grant for turnout gear, which was recently submitted by the deadline.

Code Official Report: None.

Assessor's Report: Kyle Harris was not in attendance, informing that his is ill. Supervisor Owen informed that Kyle is doing his normal routine, and preparing for the July BOR, which will be held on July 18, at 1:00 pm.

Ambulance Reports: None. Trustee Galdikas updated that they will be meeting on Thursday July 13, 2023. Also, that the new 5 year contract was approved last month.

Building Inspector's Report: Supervisor Owen reported in the month of June there were 9 electrical permits, 3 plumbing permits, 5 mechanical permits and 4 building permits, bringing a total of \$182,600.00 in improvements to the Township.

Cemetery Report: The board is looking for a representative to report on the cemetery.

Library Report: Clerk Friel reported based on submission from Debbie Laraway, that the library is looking for volunteers, and requested that anyone interested please contact Debbie Laraway. She continued that the library hours remain the same, and thanked Robert and Nicole for their faithful stewardship of the Pullman Library.

Transfer Station Report: For the month of June, the transfer station brought in \$1,854.00 and 46 tickets.

Lake Board: John VanGessell emailed the board informing that they are in the process of submitting application for weed treatments. The first treatment should be done sometime in July, and results should be noticeable. He also informed that letters will be going out to lake residents, soon, with updates.

Newsletter Report: Trustee Galdikas informed that current newsletters are available online and in kiosks at the Township Office and InterCare, in English and Spanish.

Holiday Committee Report: Trustee Galdikas stated that she is working with scholarship winner Katelyn Jewett, who will be studying graphic design, on a design for new township banners.

Pullman Pride Report: Trustee Galdikas updated on a successful 2023 Pullman Pride Day. She stated that the event brought in \$3500.00 and counting toward scholarships. Although she was very sick the day of the event, she stated that the PP Committee did a fantastic job, and the events went very well. She informed that there are about a dozen youth size "PULLMAN PROUD" shirts available for purchase. Anyone interested should contact her.

Road Committee Report: Chuck Pugh was unable to attend. Supervisor Owen informed that 55th St from 109th- 111th has been paved, and that the downtown intersection is complete. He stated that there are a few questions and change requests that may be possible in the future for the downtown intersection.

UNFINISHED BUSINESS:

Town Hall Renovations: Supervisor Owen updated that there is headway being made toward renovations. He informed that a bid for plumbing has been received, but that the board is still looking for bids from licensed Contractors to complete the ADA compliant restroom. He informed about many roof bids received, including bids from Sharp at \$87,000 for a shingle pitched roof, \$66,560 for a tapered rubber roof system, with draining pitch to go over top of the existing roof, and \$49,815 for a tapered rubber roof over the existing roof without the draining pitch. Richwood Contracting submitted a bid for \$66,663 for a pitched roof with shingles. Gary Roofing bid \$32,900 for a flat roof that would go over the existing roof. Future Construction made two bids, one for \$73,000 plus the cost of potential decking

replacement to tear off the existing roof and replace with a flat roof, with a 15 year included warranty with them, or \$30,875 for a flat roof over the existing roof, also with a 15 year warranty.

Supervisor Owen continued that it is safe to rule our bids for a truss roof, and anything over \$40,000, as they would be over budget. He suggested consideration of the bids from Gary Roofing at \$32,900 and Future Construction at \$30,875. He stated that the joists look good, besides the leaks from several years ago. Supervisor Owen committed to verifying the materials that would be used by each company. He stated that he was informed that both bids in consideration will hold/melt snow loads normal to our area. He agreed to look into the effectiveness of the different thicknesses of insulation. He reminded that the money planned for renovations is coming from the sale of the Community Center, and is not a recurring budget finance. He reminded that bids are still needed to complete the ADA compliant restroom, and asked that anyone who knows a contractor to please encourage them to submit a bid.

A motion was made by Galdikas and seconded by Owen to approve expenditure of no more than \$35,000 to replace the roof at the Township Hall. Rollcall vote taken, "Yes", Galdikas, Hatfield, Godlew, Owen, Friel. Motion carried.

A motion was made by Owen and seconded by Friel to table the issue of additional Town Hall Renovations until the next meeting. All voted "Aye." Motion carried.

NEW BUSINESS:

Land Division: 0312-017-030-20, Perales. Concerns were expressed that this split request was sent to the Assessor in November, 2022, and is being processed in July, 2023. The board also expressed concerns with the application completion and accuracy on the Assessor's end. Supervisor Owen informed that according to Assessor Harris, payment has been made, although the documents do not reflect this. Otherwise, the split has been approved by MTS and the Assessor, meeting all requirements.

A motion was made by Owen and seconded by Hatfield to approve the land split for parcel number 0312-017-030-20, contingent on confirmation that payment has been received. All voted "Aye," motion carried.

0312-025-001-01, Better Way Farms, LLC. Concerns were expressed again on the application completion and accuracy on the Assessor's end. Supervisor Owen informed that according to Assessor Harris, payment has been made, although the documents do not reflect this. Otherwise, the split has been approved by MTS and the Assessor, meeting all requirements.

A motion was made by Owen and seconded by Friel to approve the land split for parcel number 0312-025-001-01, contingent on confirmation that payment has been received. All voted "Aye," motion carried.

Payment of the Bills: Presented by Clerk Friel, including adjustments for late bill submissions for the General Fund and Fire Department Fund, totaling \$134,195.27.

A motion was made by Galdikas and seconded by Godlew to approve the payment of the bills, with adjustments mentioned by the Clerk, totaling \$134,195.27, as presented by Clerk Friel. Yes –Galdikas, Hatfield, Godlew, Owen, Friel. Motion carried.

Correspondence: A letter was received and read regarding a request to extend the timeframe for a blight citation's cleanup.

A motion was made by Owen and seconded by Hatfield to adjourn the meeting. All voted: "Aye." Motion carried.

Meeting adjourned at 8:30 pm.

Minutes submitted by: Heather Friel, Clerk